




# MICHAEL WILLIAMS

Adult ESL teacher

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United States, Washington, DC, 533 Rhode Island Avenue, 20024 

## PROFESSIONAL SUMMARY

Dedicated ESL instructor with a specialty in adult language training. Proven track record in designing tailored curriculum, fostering communication skills, and promoting cultural understanding in various adult learners.

## EDUCATION

2014 - 2016

### Master of Arts in Applied Linguistics

Georgetown University / United States, Washington, D.C.

- Key Achievements: Implemented workplace communication programs, enhancing language proficiency for adult learners.
- Relevant Courses: Vocabulary Building, Advanced Grammar for Educators, Intercultural Communication.

2011 - 2014

### Bachelor of Arts in English

University of California / United States, Los Angeles

- GPA 3.4.

## SKILLS

- IEP Development **Expert**
- English for Specific Purposes **Expert**
- Language Assessment for Professionals **Expert**
- Cultural Sensitivity **Expert**
- Appreciation of Diversity **Expert**

## COURSES

2018

### Certificate in Adult Education

University of Toronto School of Continuing Studies

2017

### Business English Certificate (BEC)

Cambridge Assessment English

## EXPERIENCE

2017 - Now

### ESL Instructor for Adults

Metropolitan Language Institute / United States, Washington, D.C.

- Develop and implement language programs for retirees.
- Guide workshops on professional communication and cross-cultural understanding.

2015 - 2017

### Language Consultant

Business Language Solutions / United States, Washington, D.C.

- Provided language coaching for professionals in various industries.
- Designed and delivered business English courses focusing on communication in the workplace.

2014 - 2015

### Adult Education Coordinator

Civic Learning Center / United States, Washington, D.C.

- Coordinated adult ESL programs, managing curriculum development and teacher training.
- Implemented language courses for immigrant adults, emphasizing practical communication skills.