



Waitress

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Martinsville, WV 26155

# Jane Simmons

Dear Hiring Manager,

I am writing to express my interest in the Waitress position at Pancake Bistro. With over 3 years of experience in the food and beverage industry, I am confident that I have the skills and qualifications to excel in this role.

During my time as a waitress, I have gained extensive knowledge of menu items, taking orders, and providing exceptional customer service. I am also well-versed in handling cash transactions and managing busy shifts while maintaining a positive attitude.

One of my proudest achievements as a waitress was being recognized by my previous employer for consistently receiving positive feedback from customers. Additionally, I was responsible for training new staff members on customer service techniques and menu knowledge, which helped improve overall team performance.

My best qualities include strong communication skills, attention to detail, and a passion for delivering an exceptional dining experience. I am a team player who is always willing to go above and beyond to ensure customer satisfaction. Furthermore, my multitasking abilities allow me to handle multiple tasks simultaneously without compromising on quality.

I am excited about the opportunity to bring my skills and experience to Pancake Bistro. I am confident that my passion for hospitality and dedication to providing top-notch service will make me a valuable asset to your team.

Thank you for considering my application. I look forward to discussing how I can contribute to the success of Pancake Bistro as a Waitress.

Sincerely,

Jane Simmons

To

**Stephen J. Williams**

Pancake Bistro

From

**Jane Simmons**

Waitress