



Waitress

973-463-9062 

hannah-brandt@email.com 

Whippany, NJ 

Hannah Brandt

April 30, 2024

Dear Ms. Fanucci,

I am writing to inform you of my decision to resign from my position as a Waitress at Bella Vita Trattoria, effective two weeks from today's date.

While I have valued my time here and appreciate the opportunities for personal and professional growth, I have decided to continue my education and was accepted into a university.

I want to express my gratitude to you and the entire team at Bella Vita Trattoria for your support and camaraderie. I have enjoyed serving our customers and contributing to the success of the restaurant.

for the remaining time of my employment, I am committed to fulfilling my duties to the best of my ability and to assist with the transition process in any way I can. Please let me know how I can be of assistance during this time.

Thank you again for the opportunity to be a part of the Bella Vita Trattoria team. I wish the restaurant continued success in the future.

Sincerely,

Hannah Brandt

To

Valentina Fanucci

Bella Vita Trattoria

From

Hannah Brandt

Waitress