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Address
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From
Jasper Kimpton
Restaurant General Manager

To
Suthanrada Somkhun
Mekong Flavor House

Dear Ms. Somkhun,

I am writing to express my interest in the Restaurant General Manager position at Mekong Flavor House. With over 10 years of experience in the hospitality industry and a proven track record of success, I am confident that I would be a valuable asset to your team.

Throughout my career, I have held various roles within the restaurant industry, including server, bartender, and assistant manager. These experiences have equipped me with a deep understanding of the inner workings of a restaurant and have allowed me to develop strong leadership skills. As an Assistant Manager at my current restaurant, I have successfully led a team of 20 employees and helped increase sales by 15% in just one year.

One of my biggest achievements was implementing a new training program for servers that resulted in a significant improvement in customer satisfaction ratings. This program focused on enhancing communication skills and product knowledge, leading to an increase in upselling and repeat customers. Additionally, I have consistently maintained high levels of employee retention through effective communication and creating a positive work culture.

My best qualities include being highly organized, adaptable, and proactive. I am able to effectively manage multiple tasks while maintaining attention to detail. I am also skilled at problem-solving and making quick decisions under pressure. These qualities have helped me successfully handle challenging situations and ensure smooth operations in previous roles.

Furthermore, I possess strong financial acumen and have experience with budgeting, cost control, and inventory management. These skills have allowed me to effectively manage expenses while maximizing profits for the restaurant.

I am excited about the opportunity to join Mekong Flavor House as a Restaurant General Manager and bring my expertise to your team. Thank you for considering my application. I look forward to discussing how my qualifications align with your requirements further.

Sincerely,

Jasper Kimpton