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Florine Armstrong

EDUCATION

**Bachelor of Hospitality Management,
University of Nevada, Las Vegas, NV**

2010 - 2014

SKILLS

Event Planning	Expert
Team Building	Expert
Budgeting	Expert
Food and Beverage Knowledge	Expert
Negotiation	Expert
Interpersonal Skills	Expert
Attention to Detail	Expert

LANGUAGES

Portuguese (Advanced)

Banquet Manager

PROFESSIONAL SUMMARY

Experienced Banquet Manager with over 10 years of expertise in managing large-scale events, coordinating staff, and ensuring customer satisfaction. Proven track record of successfully overseeing all aspects of banquet operations, from planning to execution.

EXPERIENCE

Banquet Manager, Grandiose Events, Chicago, IL

2016 - Now

- Oversee the execution of over 200 events annually, ranging from corporate conferences to weddings.
- Manage a team of 50+ staff members, including hiring, training, and scheduling.
- Implement cost-saving measures that reduced overall expenses by 15% without compromising service quality.

Assistant Banquet Manager, Elite Banquets, Chicago, IL

2014 - 2016

- Assisted in managing banquet operations for a venue hosting over 150 events per year.
- Coordinated with vendors and suppliers to ensure timely delivery of services.
- Played a key role in redesigning the menu offerings, resulting in a 20% increase in customer satisfaction.