



Contact info

- 501-745-9575
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- Clinton, AR

Ginny Swanson

Head Cashier

Education

- University of Arkansas Community College at Morrilton** 2017 - 2019
Associate's Degree in Business Administration
- BYU-Pathway Worldwide** 2019 - 2020
Basic Accounting Certificate, Online

Skills

Cash Handling	██████████
Customer Service	██████████
Money Management	██████████
Time Management	██████████
Conflict Resolution	██████████
Computer Proficiency	██████████
Interpersonal Skills	██████████
Problem-Solving	██████████
Inventory Management	██████████
Supervision and Training	██████████
Leadership	██████████
Accounting Knowledge	██████████

Professional summary

Results-oriented Head Cashier with 5 years of experience in retail operations. Proven track record of effectively managing cashier teams, optimizing checkout processes, and delivering exceptional customer service. Skilled in training and mentoring staff, resolving customer issues, and ensuring accuracy in financial transactions.

Experience

- Head Cashier** September 2021 - Now
Harbor Emporium, Clinton, AR
 - Supervise cashier team, overseeing daily operations and ensuring efficient checkout processes.
 - Train new cashiers on company policies and customer service standards, fostering a culture of excellence and professionalism.
 - Resolve customer inquiries, complaints, and escalations in a timely and satisfactory manner, maintaining high levels of customer satisfaction.
 - Monitor cash handling procedures, reconcile cash drawers, and conduct audits to ensure accuracy and compliance with company policies.
- Cashier** May 2019 - August 2021
Harbor Emporium, Clinton, AR
 - Provided exceptional customer service, processed transactions, and handled cash and electronic payments accurately.
 - Supported management in inventory, restocking shelves, and maintaining store cleanliness and organization.