Director Of Human Resources

Michael Petties

Professional summary

Dynamic and results-oriented HR professional with over 14 years of experience in human resources management, specializing in strategic HR planning, talent acquisition, employee relations, and performance management. Proven track record of developing and implementing HR initiatives that align with organizational goals and drive employee engagement and retention. Adept at fostering a positive workplace culture and promoting diversity and inclusion.

Experience

Director of Human Resources

January 2020 - Now

Tech Innovations Inc. / United States, Solamint, CA

- Develop and implement HR strategies and initiatives aligned with organizational objectives.
- Spearhead talent acquisition efforts, including workforce planning, sourcing, interviewing, and selection processes.
- Provide guidance and support to management and employees on HR policies, procedures, and best practices.
- Cultivate a positive workplace culture by promoting diversity and inclusion initiatives, employee recognition programs, and wellness initiatives.

Senior HR Manager

March 2014 - November 2019

Bright Solutions Co. / United States, Solamint, CA

- Managed HR functions for a diverse workforce of over 500 employees, including recruitment, employee relations, performance management, training and development, and HR compliance.
- Implemented innovative HR programs and initiatives to improve employee engagement, productivity, and retention.
- Led investigations into employee complaints and grievances, ensuring timely resolution and compliance with company policies and legal requirements.

Human Resource Consultant

June 2010 - April 2014

Bright Solutions Co. / United States, Solamint, CA

- Assisted HR team with various administrative tasks, including scheduling interviews, processing new hire paperwork, and maintaining employee records.
- Provided support in organizing company events, training sessions, and employee engagement activities.
- Learned fundamental HR processes and procedures, gaining valuable experience in HR operations and practices.

(555) 555-5555

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United States, Solamint, CA

Education

Bachelor of Science in Human Resources Management

2005 - 2009

University of California, Los Angeles United States

Certifications

Human Resource Management Professional, AMA, 2018

CIPD, Chartered Institute of Personnel and Development, 2017

Skills

Budgeting & Financial Analysis



Data Analysis & Reporting



Leadership & Team Building



Compliance & HR Laws



Performance Management



Employee Relations



Recruiting



SmashFly, Gusto, Workday Recruiting



Languages

Italian (advanced)