

Entry Level Accountant

& 804-747-0651

✓ letisha-grimes@email.com

Richmond, VA

AWARDS

Dean's List (all semesters)

Accounting Excellence Scholarship (2023)

HOBBIES

- Photography
- Fishing

LANGUAGES

• Spanish (conversational)

PROFESSIONAL SUMMARY

Detail-oriented accounting graduate with strong knowledge of financial reporting, taxation, and auditing principles. Seeking an entry-level accountant position to leverage proficiency in accounting software and analytical skills to contribute effectively to financial operations.

EDUCATION

2020 - 2024

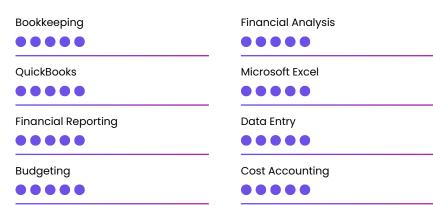
Bachelor of Science in Accounting

University of Richmond

Current GPA: 3.90

Relevant Courses: Advanced Financial Accounting, Corporate Taxation, Auditing and Assurance Services, Financial Statement Analysis, Cost Accounting

SKILLS



EXTRACURRICULAR ACTIVITIES

2024 - Now

President

University of Richmond Finance Club

- Coordinated agendas, invited guest speakers, and facilitated discussions on current financial topics to enhance members' knowledge and networking opportunities.
- Planned and executed workshops, seminars, and competitions, including a university-wide stock trading simulation.

2024 - Now

Accounting Volunteer

Richmond Food Bank

- Recorded and tracked monetary and in-kind donations using Excel, ensuring accurate and transparent financial reporting.
- Collaborated with the finance team to prepare annual budgets, monitor expenditures, and provide recommendations for cost-saving measures.