

### PROFESSIONAL SUMMARY

Certified Public Accountant (CPA) with 10 years of experience in financial management, auditing, and tax planning. Proven track record of delivering accurate financial reporting, optimizing tax strategies, and ensuring regulatory compliance for clients in diverse industries.

### EDUCATION

2012 - 2014

#### Master of Science in Accounting

University of Wisconsin-Green Bay / Green Bay, WI

2008 - 2012

#### Bachelor of Business Administration in Accounting

University of Wisconsin-Green Bay / Green Bay, WI

### SKILLS

- Tax Preparation **Expert**
- Business Strategy **Expert**
- Financial Analysis **Expert**
- Auditing **Expert**
- Risk Management **Expert**
- Financial Reporting **Expert**
- Financial Forecasting **Expert**
- ProSystem fx Tax **Expert**
- Drake Tax Software **Expert**

### EXPERIENCE

2022 - Now

#### Senior Auditor

##### Green Bay Financial Services / Green Bay, WI

- Conduct over 20 audit engagements annually, resulting in improved internal controls and risk management for clients.
- Implement data analytics tools (ACL) to enhance audit efficiency by 25%.
- Prepare comprehensive audit reports and present findings to executive management and audit committees.

2018 - 2021

#### Accounting Manager

##### Bayview Accounting Firm / Green Bay, WI

- Managed month-end closing processes for 15+ clients, achieving a 98% accuracy rate in financial statements.
- Implemented QuickBooks Enterprise to streamline client accounting operations, reducing processing time by 30%.
- Led a team of 3 staff accountants, providing training and mentoring to improve productivity and accuracy.

2014 - 2018

#### Staff Accountant

##### Green Bay CPA Associates / Green Bay, WI

- Prepared corporate tax returns (Forms 1120 and 1120S) and individual tax returns (Forms 1040), ensuring compliance with tax laws.
- Utilized ProSystem fx Tax software to optimize tax strategies, resulting in 0,000 in tax savings for clients annually.
- Assisted clients with IRS audits, successfully resolving discrepancies and mitigating penalties.

### CERTIFICATION

#### Certified Public Accountant (CPA) Wisconsin Board of Accountancy

Renewed in 2023