# **Public Relations Chair**

# **Lorraine Burgos**

#### **Professional summary**

Dynamic and results-oriented Public Relations Chair with over 10 years of experience in strategic communication, media relations, and brand management. Proven track record of crafting compelling narratives, driving media coverage, and fostering strong relationships with key stakeholders. Adept at leading cross-functional teams and executing innovative PR campaigns that enhance brand visibility and reputation. Committed to leveraging exceptional communication skills to influence public perception and support organizational goals.

#### Experience

## **Public Relations Chair**

January 2021 - Now

Dallas Community Outreach Program / United States, Dallas, TX

- Lead a team of five PR specialists in managing press releases, media kits, and public statements.
- Cultivate relationships with local and national media outlets, securing features in top-tier publications and broadcast networks.
- Organize and execute successful community events, enhancing the program's visibility and stakeholder involvement.
- Monitor and analyze PR campaign performance, providing detailed reports and insights to senior management.

### Senior Public Relations Specialist

June 2017 - December 2020

GreenTech Solutions / United States, Dallas, TX

- Managed crisis communication efforts, effectively mitigating potential reputational damage.
- Drafted and distributed press releases, securing coverage in industry-specific and mainstream media.
- Trained and mentored junior PR staff, fostering a collaborative and high-performing team environment.

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United States, Dallas, TX

#### **Education**

#### **Bachelor of Arts in Communications**

2010 - 2014 University of Texas at Dallas United States

#### Certifications

Certified Public Relations Professional PRSA, 2021

#### Skills

Strategic Planning	<b>***</b>
Networking	****
Communication Skills	****
Crisis Management	****
Problem-Solving	****
Event Planning	****
Editing & Proofreading	****
Organizational Skills	****
Social Media Marketing	****

## **Public Relations Coordinator**

May 2014 - July 2017

Creative Communications Agency / United States, Dallas, TX

- Coordinated logistics for press conferences, media tours, and promotional events.
- Conducted research to support PR strategies and identify media opportunities.
- Prepared media monitoring reports to track coverage and measure campaign effectiveness.