(919) 555-4567

rachel.morgan@email.com

Raleigh, NC

EDUCATION

Bachelor of Science in Biology

University of North Carolina at Chapel Hill, NC

2015 - 2019

Certifications

- Certified Clinical Research Coordinator (CCRC) - Association of Clinical Research Professionals (2024)
- Good Clinical Practice (GCP) Certification - NIH (2023)

SKILLS

- Site management and monitoring
- Regulatory documentation (e.g., IRB submissions)
- EDC systems: Medidata, REDCap
- Patient recruitment and retention
- Adverse event reporting (SAEs/UADEs)

RACHEL MORGAN

CLINICAL RESEARCH COORDINATOR

PROFESSIONAL SUMMARY

Detail-oriented Clinical Research Coordinator with 5 years of experience managing multiple clinical trials at a site level. Proficient in study start-up, patient recruitment, data collection, and regulatory documentation.

EXPERIENCE

- May 2021 - Now

Clinical Research Coordinator

Duke Clinical Research Institute / Raleigh, NC

- Coordinate Phase II-IV clinical trials in oncology, including study start-up, patient recruitment, and data collection.
- Monitor patient adherence, safety, and reporting of adverse events.
- Ensure compliance with GCP guidelines, FDA regulations, and IRB protocols.
- Conduct site visits and manage regulatory binders, ensuring all documents are current and complete.

- August 2019 - April 2021

Clinical Research Assistant

Raleigh Clinical Trials Center / Raleigh, NC

- Assisted with patient enrollment, informed consent process, and data entry for multiple clinical studies.
- Maintained site regulatory documents and coordinated communications between sponsors, CROs, and the study team.
- Prepared study supplies, including kits and sample collection materials.

VOLUNTEER EXPERIENCE

- July 2020 - Now / Raleigh, NC, Wake County Health Department

Community Health Advocate

- Assisted in organizing local health fairs and providing educational resources to underserved communities on cancer screening and prevention.

REFERENCES

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