



# Georgina S. Gilliam

Boutique Store Keeper

## Contact info

 (967) 648-6484


 georginagilliam@email.com


 United States, Grand Prairie, TX


## Education


-  **Grand Prairie College** 2019 - 2021  
United States, TX


## Skills


Proficient in monitoring stock levels, tracking inventory turnover, and ordering merchandise. 


Skilled in assisting with product selection. 

Experienced in visual merchandising and creating attractive displays. 

Capable of liaising with suppliers and managing purchase orders to ensure timely delivery of products. 

Adept at restocking shelves, organizing inventory, and maintaining a neat and accessible storeroom. 



Ability to identify and address inventory discrepancies, customer complaints, and operational challenges. 

Meticulous in managing product information, pricing accuracy, and store cleanliness. 

## Professional summary

Highly organized and customer-focused boutique storekeeper with a keen eye for fashion and a strong background in inventory management and customer service. Proven ability to maintain a visually appealing store, manage stock levels effectively, and enhance the overall shopping experience.

## Experience

-  Boutique Storekeeper June 2021 - Now  
**Fashion Haven Boutique**, United States, Dallas, TX
  - Manage daily inventory operations, including stock replenishment, and merchandise organization.
  - Design and implement displays to showcase seasonal collections and drive sales.
  - Coordinate with vendors to place orders, track deliveries, and ensure product quality.
  - Utilize POS systems for sales transactions, cash handling, and financial reporting.
-  Sales Associate May 2019 - June 2021  
**Chic Trends Boutique**,  
United States, Grand Prairie, TX
  - Assisted customers with product selections and provided styling advice to enhance their experience.
  - Maintained store appearance by organizing merchandise, and ensuring an inviting environment.
  - Handled cash transactions, processed returns, and managed inventory replenishment as needed.
  - Contributed to team efforts in achieving sales targets and maintaining high customer satisfaction levels.