

# John Matthews

## Senior Supply Chain Operations Manager

 (214) 555-3421

 john.matthews@gmail.com

 United States, Dallas, TX

### Education

#### ◆ Master of Science in Supply Chain Management

University of Texas at Dallas / Graduated: December 2014

#### ◆ Bachelor of Business Administration, Logistics & Supply Chain Management

University of Houston / Graduated: May 2011

### Certifications

- Certified in Logistics, Transportation and Distribution, APICS, January 2018
- Certified Supply Chain Professional, APICS, July 2016

### Skills

- |   |               |
|---|---------------|
| • Supply Chain Strategy & Execution     | <i>Expert</i> |
| • Supplier Relationship Management      | <i>Expert</i> |
| • Forecasting & Demand Planning         | <i>Expert</i> |
| • Inventory Management & Optimization   | <i>Expert</i> |
| • Logistics & Transportation Management | <i>Expert</i> |
| • Cost Reduction & Budget Management    | <i>Expert</i> |
| • ERP & Warehouse Management Systems    | <i>Expert</i> |

### Professional summary

Results-oriented Senior Operations Manager with expertise in managing end-to-end supply chain operations. Experienced in optimizing inventory, reducing lead times, and improving vendor relations to ensure timely and cost-efficient deliveries.

### Experience

◆ March 2021 - Now

#### Senior Supply Chain Operations Manager

Global Tech Distribution / Dallas, TX

- Oversee the logistics and supply chain strategy for a global tech distributor, managing a \$50M budget.
- Implemented a demand forecasting system, reducing stockouts by 25% and improving on-time delivery to 98%.
- Lead a team of 10 operations staff, focusing on talent development and team efficiency.
- Managed the integration of an automated warehouse system, cutting order processing time by 20%.

◆ June 2015 - February 2021

#### Supply Chain Manager

Electrocom Inc. / Dallas, TX

- Managed procurement, inventory control, and distribution for a consumer electronics company.
- Improved inventory turnover by 10% through better forecasting and demand management.
- Streamlined the vendor management process, resulting in a 30% reduction in supplier lead times.
- Led cost reduction initiatives, saving the company over \$1M annually in logistics and inventory costs.

### Achievements

- Successfully negotiated contracts with key suppliers, resulting in a 10% reduction in overall supply chain costs.
- Awarded **Best Supply Chain Manager**, Electrocom Inc., 2020 – Recognized for excellent cost management and operational improvements.