





# Allen Doyle

Warehouse Forklift Operator

## CONTACT

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 allendoyle@email.com

 Houston, TX

## EDUCATION

### High School Diploma

Houston High School – Houston, TX

*Graduated: 2017*

### Certifications

- Forklift Operator Certification (OSHA-compliant) – *Received in 2020*
- CPR and First Aid Certification – *American Red Cross, 2021*

## PROFESSIONAL SUMMARY

Reliable and skilled Warehouse Forklift Operator with over 5 years of experience in safely operating material handling equipment. Dedicated to optimizing warehouse operations, ensuring timely inventory management, and maintaining safety standards.

## EXPERIENCE

**Forklift Operator** 2020 - Now  
FedEx Supply Chain – Houston, TX

- Operate sit-down and stand-up forklifts to transport materials across a large warehouse.
- Coordinate inbound and outbound shipments and maintained inventory using barcode scanners and warehouse management systems (WMS).
- Load and unload trucks efficiently, reducing loading times by 15% through optimized workflow.
- Adhere to safety protocols, ensuring zero safety violations during daily operations.

**Warehouse Associate** 2018 - 2020  
Amazon Fulfillment Center – Houston, TX

- Assisted in inventory control, stocked shelves, and maintained a clean, organized work area.
- Operated forklifts to move heavy goods and assisted with order fulfillment, improving the pick-and-pack process by 20%.
- Collaborated with the shipping department to ensure timely dispatch of packages.
- Trained new warehouse staff on forklift operation and warehouse safety.

## ★ SKILLS

Certified Forklift Operator (OSHA-compliant)	★★★★★
Warehouse Management Systems (WMS)	★★★★★
Inventory Control	★★★★★
Safety Protocols	★★★★★
Order Fulfillment & Shipping	★★★★★