

Lisa Hanks

Personal Injury Attorney

## 💄 СОNTACT

- & (555) 987-6543
- 🖂 lisa.hanks@email.com
- O United States, Little Ferry, NJ

### 宭 EDUCATION

2012 - 2015

### Juris Doctor (J.D.)

Seton Hall University School of Law, United States, Newark, NJ

#### 2008 - 2012

### **Bachelor of Arts in Political Science**

Rutgers, The State University of New Jersey - Newark, United States

# 🖄 LANGUAGES

- English (Fluent)
- Spanish (Conversational)

### PROFESSIONAL SUMMARY

Dedicated and compassionate Personal Injury Lawyer with experience representing clients in a wide range of personal injury cases, including automobile accidents, workplace injuries, and medical malpractice-. Proven track record of securing favorable settlements and verdicts while providing exceptional client support.

### 🖹 EXPERIENCE

#### Personal Injury Attorney

2018 - Now

### Smith & Johnson Law Firm, United States, Hackensack, NJ

- Represent clients in a variety of personal injury cases, including car accidents, slip and fall incidents, and medical malpractice.
- Manage a caseload of up to 50 active files at any given time, prioritizing cases to meet deadlines and client needs while maintaining attention to detail in all aspects of case management.
- Negotiate settlements with insurance companies, opposing counsel, and clients, successfully resolving 85% of cases before trial, saving time and litigation costs for clients.
- Draft legal documents, including complaints, motions, discovery requests, and settlement agreements.

### Associate Personal Injury Attorney 2016 - 2018

### Harrison & Ross Law Group, United States, Teaneck, NJ

- Assisted senior attorneys in handling personal injury cases, including motor vehicle accidents, workplace injuries, and wrongful death claims.
- Conducted legal research and drafted legal documents such as demand letters, discovery motions, and trial briefs.
- Prepared clients for depositions, mediations, and hearings by providing legal counsel and reviewing case facts.
- Managed initial case intake, reviewing accident reports and medical records to assess the potential for liability and damages.

# ┢ SKILLS

Personal Injury Litigation	****
Negotiation and Settlement	****
Client Counseling and Communication	****
Trial Preparation and Strategy	****
Legal Research and Documentation	****