

 (267) 555-7890

 emily.carter@email.com

 Philadelphia, PA

EDUCATION

Bachelor of Science in Accounting

Temple University, Philadelphia, PA
Expected May 2025

- GPA: 3.8/4.0
- Relevant Coursework: Intermediate Accounting, Auditing, Taxation, Financial Analysis

SKILLS

- Software: QuickBooks, Excel (advanced), SAP
- Certifications: Completed Bloomberg Market Concepts (BMC)
- Technical: Financial reporting, GAAP compliance

EMILY CARTER

PUBLIC ACCOUNTING INTERN

PROFESSIONAL SUMMARY

Detail-oriented junior at Temple University pursuing a Bachelor's in Accounting. Seeking a Public Accounting internship to leverage strong analytical skills, knowledge of GAAP, and proficiency in accounting software. Passionate about delivering accurate financial reporting and contributing to client success.

EXPERIENCE

- October 2024 - December 2024

Tax Intern (Part-Time)

Deloitte / Philadelphia, PA

- Assisted in preparing individual and corporate tax returns for over 50 clients, ensuring compliance with IRS regulations.
- Conducted preliminary research on tax-saving strategies and provided recommendations to senior accountants.
- Collaborated with a team to analyze financial statements and identify discrepancies.

- August 2024 - Now

Treasurer

Temple University Accounting Association / Philadelphia, PA

- Manage a ,000 annual budget, ensuring accurate allocation and documentation of funds for events and activities.
- Organize monthly seminars on industry trends, fostering relationships with professionals from Big 4 firms.

LEADERSHIP EXPERIENCE

- January 2024 - December 2024 / Beta Alpha Psi (Accounting Honor Society)

Vice President of Programming

- Coordinated professional networking events with industry leaders, drawing over 200 participants annually.
- Designed mentorship programs pairing students with CPA-certified professionals to provide career guidance.