

Lila Nguyen

Senior IP Paralegal

CONTACT

(555) 321-6789

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United States, San Francisco, CA

EDUCATION

2011 - 2015

Bachelor's Degree in Intellectual Property Law

University of California, Berkeley,
United States

Certifications

- Advanced Intellectual Property Certification – *American Intellectual Property Law Association*

AWARDS

Outstanding IP Paralegal of the Year |
2021

LANGUAGES

- English: Native proficiency
- Vietnamese: Fluent (written and spoken)

PROFESSIONAL SUMMARY

Results-driven Intellectual Property Paralegal with 8+ years of experience in patent filings, trademark prosecution, and IP portfolio management. Adept at serving the legal needs of both startups and Fortune 500 companies.

EXPERIENCE

Senior IP Paralegal 2018 - Now Innovate Law Group, United States, San Francisco, CA

- Prepare and file patent applications, managing a portfolio of 100+ active patents with the USPTO.
- Conduct trademark clearance searches and ensure timely renewals for 200+ trademarks annually.
- Draft and negotiate intellectual property licensing agreements for client partnerships.
- Monitor international intellectual property filings and maintain compliance with global regulations.
- Liaise with attorneys and clients to manage infringement disputes and litigation strategies.

Paralegal 2017 - 2018 Bright Legal Solutions, United States, San Jose, CA

- Maintained IP portfolios for 15 clients, including startups and mid-sized businesses.
- Supported attorneys in preparing for copyright infringement trials by organizing evidence and drafting pleadings.
- Assisted with client consultations to address concerns regarding IP protection strategies.

SKILLS

USPTO patent and trademark filings	★★★★★
International IP portfolio management software (Anaqua, PATTSY)	★★★★★
Knowledge of copyright and licensing agreements	★★★★★