Emily Carter

SCRUM MASTER

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📍 United States, Austin, TX

SKILLS

Agile tools: Jira, Trello, and Confluence	Expert
Strong communication and facilitation	Expert
Organizational skills and adaptability	Expert
Knowledge of Agile frameworks	Expert

PROFESSIONAL SUMMARY

Motivated Junior Scrum Master with foundational knowledge of Agile practices. Eager to contribute to a collaborative environment while learning and growing in project delivery roles.

EDUCATION

2020 - 2024

Bachelor's Degree in Project Management

University of Texas at Austin / United States

- Relevant coursework: Agile Project Management, Team Dynamics, Risk Management

Certified ScrumMaster (CSM)

Scrum Alliance / April 2023

EXPERIENCE

January 2024 - May 2024

Agile Intern

IBM / United States, Austin, TX

- Shadow Senior Scrum Masters to learn best practices for sprint planning and retrospectives.
- Update Jira boards to track sprint progress and team velocity.
- Assist in facilitating team workshops to introduce Agile methodologies.

June 2022 - December 2022

Volunteer Project Manager

Austin Nonprofit Alliance / United States, TX

- Coordinated teams to deliver fundraising projects on schedule.
- Managed Trello boards to monitor task completion and resource allocation.

ACADEMIC PROJECTS

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Capstone Project: Agile App Development

- Led a team to develop a mobile application using Scrum principles.