

JESSICA BROWN

Healthcare Recruiter



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New York, NY, United States

Education

Bachelor of Science in Health Administration

2012 - 2016

City University of New York, City College

CPR and First Aid Certified

American Heart Association, Certification

Date: January 2023

Certified Healthcare Recruiter (CHCR)

National Association for Health

Care Recruitment, Certification Date:

September 2021

Skills

Full-cycle healthcare recruitment ◊ ◊ ◊ ◊ ◊

Understanding of healthcare regulations and licensing ◊ ◊ ◊ ◊ ◊

Credentialing and compliance ◊ ◊ ◊ ◊ ◊

Job fair and recruitment event coordination ◊ ◊ ◊ ◊ ◊

Candidate screening and interviewing ◊ ◊ ◊ ◊ ◊

Relationship management with healthcare professionals ◊ ◊ ◊ ◊ ◊

Professional summary

Dedicated Healthcare Recruiter with experience specializing in recruiting medical professionals for hospitals, clinics, and healthcare organizations. Experienced in recruiting doctors, nurses, and allied health professionals, with a strong focus on meeting healthcare staffing needs in a timely and effective manner.

Experience

New York Presbyterian Hospital

July 2021 - Now

United States

Healthcare Recruiter

- Lead full-cycle recruitment efforts to fill critical healthcare roles.
- Partner with healthcare leaders to understand staffing needs.
- Screen resumes, conduct interviews, and verify credentials.
- Manage recruitment events and job fairs to attract talent and improve candidate pipelines.
- Successfully filled over 100 healthcare positions within a year, reducing time-to-hire by 25%.

MedStaff Solutions

May 2016 - June 2021

United States, NY

Recruitment Coordinator

- Supported the recruitment process by posting job openings, screening applicants, and coordinating interviews.
- Assisted in the credentialing process, ensuring that candidates met the necessary licensing requirements.
- Maintained relationships with staffing agencies and healthcare professionals to maintain a pipeline of potential candidates.

Volunteer Work

- ◊ Active volunteer with the New York State Nurses Association for recruitment and job placement of healthcare professionals.

