

 (312) 555-5555

 daniel.harris@gmail.com

 Chicago, IL

EDUCATION

Bachelor's Degree in Risk Management and Insurance

DePaul University, Graduated: May 2024

- GPA: 3.8/4.0
- Relevant Coursework: Property Risk Management, Insurance Law, Business Continuity, Claims Processing, Financial Risk Assessment

Certifications

- Certified Insurance Counselor (CIC)** - The National Alliance for Insurance Education & Research, October 2023
- Property and Casualty Insurance License**, Illinois Department of Insurance, May 2023

Extracurricular Activities

2023 - 2024

President, DePaul University Insurance Club, Chicago, IL

- Led a student organization of 50+ members focused on networking opportunities.
- Organized guest speaker events, panel discussions, and industry field trips.
- Coordinated internship and job placement programs for club members.

SKILLS

- Property Risk Assessment & Management
- Residential and Commercial Insurance Policies
- Claims Management & Client Retention
- Exceptional Interpersonal & Customer Service Skills
- Knowledge of Underwriting Guidelines
- Proficient in Insurance Management Software (CRM, Salesforce)
- Strong Communication & Negotiation Skills

DANIEL HARRIS

PROPERTY INSURANCE AGENT

PROFESSIONAL SUMMARY

Energetic and resourceful Property Insurance Agent with a passion for helping clients safeguard their homes, businesses, and assets. Expertise in assessing property risks, recommending coverage, and managing client accounts to ensure comprehensive protection.

EXPERIENCE

- July 2024 - Now

Property Insurance Agent

Farmers Insurance / Chicago, IL

- Provide clients with expert advice on property insurance coverage options.
- Perform thorough property risk assessments to determine the necessary coverage limits.
- Handle the full claims process, ensuring accurate documentation, timely claims submission, and continuous client support.
- Achieved a client satisfaction rate of 95% through personalized consultations and tailored coverage plans.

- January 2023 - June 2023

Insurance Sales Intern

State Farm Insurance / Chicago, IL

- Supported senior property insurance agents by preparing accurate policy documents, facilitating customer inquiries, and maintaining client records.
- Participated in client meetings to understand needs, recommending coverage options, and contributing to the sales process.
- Worked closely with the underwriting department to ensure policy compliance and client satisfaction.

VOLUNTEERING EXPERIENCE

- March 2023 - Now / Chicago Homeless Outreach Program, IL

Volunteer Coordinator

- Organize and lead outreach initiatives to provide essential resources to homeless communities in Chicago.
- Coordinate a team of 10+ volunteers, fostering collaboration and community involvement.
- Work with local businesses to obtain donations for clothing, food, and hygiene kits.