

 (312) 555-0789

 sarah.thompson@gmail.com

 Chicago, IL

EDUCATION

Master of Business Administration (MBA), Operations Management

University of Chicago, Graduated: May 2014

Bachelor of Science in Industrial Engineering

University of Illinois at Urbana-Champaign, United States, Graduated: May 2010

Certifications

- **Six Sigma Green Belt Certification**, - American Society for Quality (ASQ)-, March 2021
- **Project Management Professional**- , PMI, September 2018

SKILLS

- Lean Manufacturing & Process Improvement
- Production Planning & Scheduling
- Team Leadership & Employee Development
- Budget Management & Cost Control
- Data Analysis & ERP Implementation
- Supplier & Vendor Management
- Risk Management & Safety Compliance

AWARDS

- Operations Excellence Award, 2022
- Employee of the Year, 2018

SARAH THOMPSON

SENIOR MANUFACTURING OPERATIONS MANAGER

PROFESSIONAL SUMMARY

Experienced Senior Operations Manager with over 10 years in manufacturing, skilled in streamlining operations and optimizing production processes to increase profitability. Adept at leading cross-functional teams, implementing lean principles, and driving continuous improvement initiatives.

EXPERIENCE

- January 2020 - Now

Senior Manufacturing Operations Manager

TLC Manufacturing Co. / Chicago, IL

- Lead operations for a manufacturing facility producing automotive parts.
- Oversee a team of 150 employees across production, maintenance, and quality assurance departments, fostering collaboration and high performance.
- Implement lean manufacturing techniques that reduced waste by 15% and increased productivity by 20% within the first year.
- Develop and maintain budgets, ensuring cost-effective operations while meeting production and quality targets.
- Spearheaded the implementation of a new ERP system, improving data accuracy and production tracking.

- March 2015 - December 2019

Operations Manager

Real Enterprises / Chicago, IL

- Managed day-to-day operations of a production line with 100+ employees, overseeing scheduling, inventory management, and procurement.
- Coordinated cross-departmental collaboration to solve operational issues and streamline workflow, achieving a 10% increase in output.
- Conducted regular performance reviews, provided coaching to improve employee performance.