Junior Server Administrator

Emma Wilson

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📍 San Francisco, CA

Professional summary

Ambitious Junior Server Administrator with hands-on experience managing server environments, troubleshooting system issues, and ensuring the continuous operation of IT infrastructure. Skilled in Windows Server, Linux, and server virtualization technologies.

Experience

Junior Server Administrator

November 2024 - Now

InnovateTech / San Francisco, CA

- Support and manage Windows Server and Linux-based systems, ensuring high availability and minimal downtime for critical business applications.
- Perform regular server maintenance, including patching, updates, and configuration changes to optimize server performance and security.
- Assist in the deployment of new servers, ensuring smooth integration into the existing infrastructure.
- Monitor server performance and respond to alerts, analyzing logs and resolving issues quickly to maintain uptime.

IT Technician

May 2023 - October 2024

NextGen IT Services / San Francisco, CA

- Provided support for server hardware and software, ensuring the functionality of company servers and systems.
- Assisted senior administrators in server setup, including Windows and Linux server environments.
- Monitored and maintained backups for servers and storage systems, ensuring data integrity and availability.

Volunteer Experience

IT Support Volunteer

July 2022 - Now

Tech for Good, CA

Providing volunteer IT services to community centers, assisting with server setup, maintenance, and upgrades.

Education

Bachelor's Degree in Information Technology

California State University, CA — Graduated: June 2023

Certifications

- Microsoft Certified: Windows Server 2019 Administrator, August 2023
- CompTIA Security+, April 2022

Skills

Skill	Rating
Windows Server 2016/2019, Linux server administration	◆◆◆◆◆
Server troubleshooting and hardware management	◆◆◆◆◆
Virtualized server environments (VMware, Hyper-V)	◆◆◆◆◆
System monitoring and performance tuning	◆◆◆◆◆
Backup solutions and disaster recovery	◆◆◆◆◆
Networking protocols (TCP/IP, DNS, DHCP)	◆◆◆◆◆
VMware, Hyper-V, Citrix	◆◆◆◆◆

Awards

- ⚙️ Outstanding Service Award — InnovateTech, December 2024