

Executive Recruiter

Michael Johnson

Professional summary

Seasoned Executive Recruiter with experience placing C-suite executives, senior leaders, and high-level professionals across various industries. Adept at leveraging an extensive network of top-tier candidates and managing exclusive searches for leading global companies.

Experience

Executive Recruiter

January 2015 - Now
Global Talent Search Firm / New York, NY

- Lead the recruitment efforts for high-level executives.
- Collaborate with CEOs, board members, and senior leaders to define specifications.
- Manage candidate relationships through a comprehensive and confidential process.
- Consistently exceed placement targets by utilizing a mix of headhunting, strategic sourcing, and a robust referral network.

Senior Recruitment Consultant

July 2010 - December 2014
Top Talent Group / New York, NY

- Sourced candidates in the finance, legal, and consulting industries.
- Built and maintained long-term client relationships.
- Managed a search pipeline while delivering a personalized, high-touch experience.

Volunteer Work

Board Member, Talent Advisory Committee

January 2019 - Now
New York Nonprofit Leadership Network

- Provide strategic recruitment guidance for nonprofit organizations seeking to fill executive director and senior leadership roles.
- Support leadership development programs and advocate for diversity and inclusion in recruitment processes.

Technology Tools

- **Applicant Tracking Systems (ATS):** iCIMS, Greenhouse, Jobvite
- **Recruitment Platforms:** LinkedIn Recruiter, Indeed, Glassdoor, ExecuNet
- **CRM Tools:** Salesforce, HubSpot
- **Project Management Tools:** Asana, Monday.com
- **Microsoft Office Suite:** Word, Excel, PowerPoint

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Education

Master of Business Administration (MBA)

Columbia Business School
Graduated: May 2010

Bachelor of Science in Business Administration

University of California
Graduated: May 2006

Certifications

- **Certified Personnel Consultant**, March 2022
- **Executive Coaching Certification**, November 2018

Skills

- Executive search and headhunting for C-suite roles

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- High-level candidate negotiations

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- Talent mapping, industry research, and market analysis

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- Client relationship management

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- Advanced knowledge of compensation structures, equity, and executive benefits

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- Strong network of senior-level professionals

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