

Professional summary

Reliable and results-driven inventory picker and packer with experience in stock management and order fulfillment. Highly proficient in operating inventory management software, handling large quantities of products, and ensuring efficiency and accuracy in fast-paced warehouse environments.

Experience

Inventory Picker and Packer

August 2018 - Now
Warehouse Plus / San Diego, CA

- Manage and organize stock inventory, ensuring accurate tracking and placement.
- Accurately pick and pack customer orders, ensuring all items are correct before shipment.
- Maintain an organized warehouse to meet safety standards and improve efficiency.
- Assist in training new staff on inventory tracking and packing processes.

Warehouse Assistant

June 2016 - July 2018
Mega Logistics / San Diego, CA

- Assisted with daily inventory management and order fulfillment.
- Organized stock on shelves and prepared goods for shipment.
- Performed quality control checks to ensure products met company standards.

Extracurricular Activities

Member, Local Running Club

January 2019 - Now
San Diego Running Club

- Participate in regular group runs and support charity runs, contributing to the local community through fitness activities.
- Develop strong team collaboration and leadership skills through event planning and coordination.

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Education

High School Diploma

San Diego High School
Graduated: June 2016

Certifications

- **Inventory Management Certification**, June 2019
- **Forklift Operation and Safety**, January 2018

Skills

Inventory management software (SAP, Oracle)	◆◆◆◆◆
Stock organization and order fulfillment	◆◆◆◆◆
Packaging and labeling	◆◆◆◆◆
Quality control and inspection	◆◆◆◆◆
Strong attention to detail	◆◆◆◆◆
Forklift operation and warehouse safety procedures	◆◆◆◆◆
Time management and task prioritization	◆◆◆◆◆

Languages

◆ Spanish – Conversational proficiency