

Dear Ms. Roberts,

From  
**Grandview Hotels**

After 25 incredible years with Grandview Hotels, I am writing to let you know that I will be retiring on June 30, 2025. It has been a true honor serving you during your visits to our resort, and I have greatly enjoyed ensuring that your experiences were nothing short of excellent.

The relationships I've built with our valued guests are what I will cherish most as I step into retirement. I want to assure you that the same level of quality service you've come to expect from Grandview Hotels will continue long after my departure.

I'm pleased to introduce Julia Henderson, who will be your point of contact moving forward. Julia has worked with us for over 12 years and is a seasoned hospitality professional who shares my commitment to exceptional guest experiences. She will be reaching out to ensure your next visit is just as memorable.

Thank you once again for your trust in Grandview Hotels. I wish you nothing but the best and hope our paths cross again soon.

Warm regards,

John Miller

Guest Services Manager