



JORDAN REYES

Valet Attendant

(619) 555-2984 

jordan.reyes@email.com 

San Diego, CA 

SKILLS

Defensive driving
Expert

Manual transmission proficiency
Expert

Key and ticket management
Expert

Situational awareness
Expert

Conflict resolution
Expert

Guest interaction
Expert

Time management
Expert

Traffic coordination
Expert

Communication under pressure
Expert

Clean driving record
Expert

Vehicle inspection
Expert

Parking garage navigation
Expert

LANGUAGES

- English – Native
- Spanish – Conversational

PROFESSIONAL SUMMARY

Reliable and customer-focused valet attendant with experience in hotel and restaurant settings. Known for safely handling high-end vehicles, managing peak-time parking logistics, and delivering excellent guest service under pressure. Strong understanding of traffic flow and entry/exit efficiency.

EXPERIENCE

Valet Attendant

The Pearl Hotel, San Diego, CA

May 2022 – Now

- Safely park an average of 60+ guest vehicles per shift, including luxury brands such as BMW, Tesla, and Mercedes-Benz.
- Maintain 100% accuracy in managing vehicle keys and valet tickets during high-traffic evening hours.
- Deliver friendly and prompt customer service, consistently earning positive guest feedback through hotel surveys.
- Assist with entrance coordination during large events, ensuring smooth guest arrivals and exits with minimal delays.
- Work closely with the front desk and concierge team to support VIP arrivals and manage guest expectations.

Parking Attendant (Part-Time)

Crushed, San Diego, CA

January 2021 – April 2022

- Provided parking assistance at a popular restaurant with limited lot space during peak weekend hours.
- Operated both automatic and manual transmission vehicles while ensuring zero damage incidents over 16 months.
- Supported parking flow by coordinating with fellow attendants using two-way radios to prevent backups.
- Helped establish a more efficient key tagging system that reduced vehicle retrieval times by 25%.

EDUCATION

San Diego High School | San Diego, CA, Diploma – 2022