



# JORDAN REYES

Valet Attendant

(619) 555-2984

jordan.reyes@email.com

San Diego, CA

## SKILLS

- Defensive driving  
Expert
- Manual transmission proficiency  
Expert
- Key and ticket management  
Expert
- Situational awareness  
Expert
- Conflict resolution  
Expert
- Guest interaction  
Expert
- Time management  
Expert
- Traffic coordination  
Expert
- Communication under pressure  
Expert
- Clean driving record  
Expert
- Vehicle inspection  
Expert
- Parking garage navigation  
Expert

## LANGUAGES

- English – Native
- Spanish – Conversational

## PROFESSIONAL SUMMARY

Reliable and customer-focused valet attendant with experience in hotel and restaurant settings. Known for safely handling high-end vehicles, managing peak-time parking logistics, and delivering excellent guest service under pressure. Strong understanding of traffic flow and entry/exit efficiency.

## EXPERIENCE

### Valet Attendant

The Pearl Hotel, San Diego, CA

May 2022 – Now

- Safely park an average of 60+ guest vehicles per shift, including luxury brands such as BMW, Tesla, and Mercedes-Benz.
- Maintain 100% accuracy in managing vehicle keys and valet tickets during high-traffic evening hours.
- Deliver friendly and prompt customer service, consistently earning positive guest feedback through hotel surveys.
- Assist with entrance coordination during large events, ensuring smooth guest arrivals and exits with minimal delays.
- Work closely with the front desk and concierge team to support VIP arrivals and manage guest expectations.

### Parking Attendant (Part-Time)

Crushed, San Diego, CA

January 2021 – April 2022

- Provided parking assistance at a popular restaurant with limited lot space during peak weekend hours.
- Operated both automatic and manual transmission vehicles while ensuring zero damage incidents over 16 months.
- Supported parking flow by coordinating with fellow attendants using two-way radios to prevent backups.
- Helped establish a more efficient key tagging system that reduced vehicle retrieval times by 25%.

## EDUCATION

San Diego High School | San Diego, CA, Diploma – 2022