

 (312) 555-1234

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 United States, Chicago, IL

SKILLS

- Facility cleaning and maintenance
- Artifact-safe cleaning techniques
- Safety and compliance adherence
- Equipment operation (floor scrubbers, buffers)
- Inventory and supply management
- Team collaboration and communication
- Time management and reliability

Olivia Martinez

Museum Custodian

PROFESSIONAL SUMMARY

Dedicated Museum Custodian with experience maintaining cleanliness and preservation standards in historical and cultural institutions. Skilled in daily facility upkeep, artifact care, and safety compliance. Proven ability to work collaboratively with museum staff to support public engagement and artifact conservation.

EXPERIENCE

■ June 2019 - Now

Museum Custodian, The Art Institute of Chicago

- Follow strict protocols for cleaning around sensitive artwork and artifacts, using approved materials to prevent damage.
- Collaborate with curators and conservation staff to support exhibition installations and special events.
- Monitor building systems including lighting, HVAC, and security equipment to report any issues promptly.
- Conduct routine safety checks, ensuring compliance with fire and health regulations.

■ August 2016 - May 2019

Custodial Staff, Field Museum of Natural History

- Performed daily cleaning of exhibit halls, classrooms, and administrative offices.
- Assisted in moving and setting up display cases and exhibition materials under supervision.
- Managed inventory of cleaning supplies and placed orders to maintain stock levels.
- Trained new custodial employees on museum safety policies and cleaning procedures.

EDUCATION

■ High School Diploma, Lincoln Park High School, Graduated: 2015

■ Certifications

- OSHA Safety Training | 2022
- Lead Custodian Certification (American School Custodial Association) | 2021