




Commercial Handyman

SARAH
JOHNSON

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PROFESSIONAL SUMMARY

Dedicated commercial handyman with over 6 years of experience in maintaining and repairing commercial properties. Skilled in HVAC systems, electrical troubleshooting, and general maintenance services.

EXPERIENCE

■ March 2020 - Now

Commercial Handyman, Goal Property Management, Houston, TX

- Conduct regular maintenance and emergency repairs for commercial buildings, including office spaces and retail locations.
- Coordinate with property managers to prioritize and complete maintenance requests efficiently.
- Implement preventive maintenance programs to minimize downtime and ensure operational efficiency.

■ June 2019 - February 2020

Maintenance Technician, Building Solutions

- Performed routine inspections and repairs on HVAC systems, plumbing, and electrical systems in various commercial properties.
- Assisted in renovations and remodeling projects, ensuring compliance with safety regulations and building codes.
- Collaborated with vendors and contractors to facilitate repairs and installations as needed.

EDUCATION

- Associate Degree in Facility Management, Houston Community College, Graduated: May 2019
- Certifications, OSHA 30-Hour Construction Safety, Certification Date: April 2021

SKILLS

- Advanced knowledge of HVAC systems and maintenance ★★★★★
- Proficient in electrical troubleshooting and repair ★★★★★
- Strong understanding of building codes and safety regulations ★★★★★
- Excellent communication and project management skills ★★★★★
- Ability to work independently and as part of a team ★★★★★