

 (555) 654-3210
 samantha.lee@gmail.com
 United States, Los Angeles, CA

SKILLS

Expertise in leisure travel planning and destination knowledge



Strong communication and interpersonal skills



Proficient in online booking systems and CRM software



Creative problem-solving and conflict resolution skills



Familiarity with travel regulations and documentation requirements



LANGUAGES

- English: Native proficiency
- Spanish: Conversational proficiency

Samantha Lee

Leisure Travel Agent

PROFESSIONAL SUMMARY

Dynamic Leisure Travel Agent with over 6 years of experience in crafting personalized vacation packages. Expert in destination marketing and customer engagement, dedicated to providing exceptional travel experiences for clients.

EXPERIENCE

■ March 2021 - Now

Leisure Travel Agent, Dream Vacations

- Design and sell customized vacation packages based on clients' interests and budget.
- Conduct destination research to provide clients with valuable insights and recommendations.
- Manage booking processes, ensuring all travel arrangements meet client specifications.
- Utilize social media to market travel deals and engage potential clients.

■ June 2019 - February 2021

Travel Sales Associate, Sunny Travel Agency

- Assisted customers with inquiries, providing detailed information on destinations, tours, and pricing.
- Collaborated with travel partners to secure the best deals for clients.
- Developed and maintained customer relationships through follow-up communications and feedback collection.

■ Achievements

- Recognized as "Top Agent" for exceeding quarterly sales targets by 30% at Dream Vacations (2022).
- Successfully organized a promotional travel event that attracted over 150 attendees, generating new leads and enhancing brand visibility.

EDUCATION

■ Associate Degree in Travel and Tourism, Los Angeles Community College, Graduated: May 2019

■ Certified Leisure Travel Specialist, American Society of Travel Advisors, Certification Date: July 2021